

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING  
High School Board Room  
September 26, 2016  
7:30 p.m.  
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 12, 2016

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of September 26, 2016. (VI, A)

VII. SUPPORT SERVICES

- A. *Allowance Adjustment-New Hopewell Elementary School Project*

**The Administration recommends approval of the following allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs were included in the contractor's base contract and will not result in an increase or decrease of the contractor's bid amounts: (VII, A)**

**Lobar, Inc., - General Contractor**

- **GC-018 - An adjustment for the addition of metal trim in gym dormers - \$2,039.85**
- **GC-019 - An adjustment for an exit device in the mechanical room as required by code - \$2,628.14**
- **GC-020 - An adjustment for compression stops to doors as requested by administration - \$2,471.92**

**JBM Mechanical - Mechanical Contractor**

- **MC007 - Addition of a shroud above the switchgear - \$2,267.64**

**Albarell Electric, Inc. - Electrical Contractor -**

- **EC-006 - Alteration to Kitchen Electrical - \$2,339.52**

B. *Change Order-New Hopewell Elementary School Project*

**The Administration recommends approval of credit change order for Environmental Abatement in the amount of \$5,900.00 to Sargent Enterprises, Inc., 732 Center Street, Jim Thorpe, PA 18229. The credit change order credits the contracts allowance back to the school district reducing the Contract from \$86,988.00 to \$81,088.00. (VII, B)**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teacher*

\*The Administration recommends approval of the following substitute teacher for the 2016-2017 school year:

Trisha Hawk, Elementary K-6

2. *Rescind Appointment*

\*The Administration recommends rescinding the salaried appointment of Robert Pasternak, ESL LTS Teacher, Southern Lehigh Middle School. This appointment was approved at the September 12, 2016 board meeting.

B. *Noncertificated Staff*

1. *Resignation*

\*The Administration recommends accepting the resignation of Charlene Schiebel, Instructional Assistant, Joseph P. Liberati Intermediate School, effective September 23, 2016.

2. *Appointment*

\*The Administration recommends approval of the following staff:

Kimberly Heitzer, Special Education Instructional Assistant (29 hours per week), Joseph P. Liberati Intermediate School, an hourly rate of \$18.26, effective September 27, 2016. Ms. Heizer will fill the position due to the resignation of *Colleen Ritter*.

3. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Adriana Muth, Instructional Assistant, Liberty Bell Elementary School, October 3; November 21, 22 and 23, 2016.

Alice Palmieri, Instructional Assistant, Liberty Bell Elementary School, October 24, 25 and 26, 2016.

Christina Jann, Instructional Assistant, Southern Lehigh Middle School, October 31, 2016 and November 1, 2016.

C. *Extra-Compensatory Positions*

1. *2016-2017 Advisors*

\*The Administration recommends approval of the following advisors for the 2016-2017 school year:

Jessica Swartz                      HS Musical Choreographer      \$2000

Jesse Mead                              HS Play Stage Manager              \$750

<u>Jesse Mead</u>	HS Musical Stage Manager	\$750
<u>Larry Fisher</u>	HS Band	\$8822
<u>Matthew Wehr</u>	HS Music Choral	\$4238
<u>Larry Fisher</u>	HS Orchestra	\$2382
<u>Jeffrey Loda</u>	MS Band	\$3710
<u>Jeffrey Loda</u>	MS Orchestra	\$1423
<u>Alyssandra Docherty</u>	HS Play Lighting Designer	\$1150

2. *2016-2017 PSAT*

a. \*The Administration recommends approval of the following PSAT Proctors for the 2016-2017 school year, an hourly rate of \$40.09:

Robert Gaugler

Teresa Gledhill

Josephine Cacace

Amanda Mowrey

Stephanie Donald

Bonnie Organski

Christina Piascik

Maureen Elliott

Tamme Westbrook

b. \*The Administration recommends approval of the following PSAT Monitors for the 2016-2017 school year, an hourly rate of \$17.12:

Teresa Gledhill

Josephine Cacace

Melody Davis

D. *Athletics*

1. *Coach Resignations*

\*The Administration recommends accepting the resignation of the following coaches:

Thomas Carlstrom, MS Assistant Boys Basketball, effective September 19, 2016

Kristen Regitz, HS Fall Assistant Cheerleading, effective September 13, 2016

Kristen Regitz, HS Winter Head Cheerleading, effective September 13, 2016

2. *2016-2017 Coaches*

\*The Administration recommends approval of the following coaches for the 2016-2017 school year:

Matthew Goldsmith HS Head Swim \$7894

Paul Sabino MS Asst. Girls Basketball \$2758

3. 2016-2017 Event Managers

\*The Administration recommends approval of the following event managers for the 2016-2017 school year:

Michael Feifel

Spencer Cameron

Dianna Riegel

Casey Cooperman

4. 2016-2017 Event Worker

\*The Administration recommends approval of the following event worker for the 2016-2017 school year:

Corrine Koziel

5. 2016-2017 Volunteers

\*The Administration recommends approval of the following volunteers for the 2016-2017 school year:

Denise Scozzafva MS Cross Country

## IX. REPORTS

## A. Committee Reports

## X. OLD BUSINESS

## XI. NEW BUSINESS

A. Southern Lehigh Education Association Collective Bargaining Agreement

**Representatives of the Southern Lehigh Education Association and the Southern Lehigh School District Board of School Directors will approve and sign the newly ratified Collective Bargaining Agreement for the period September 1, 2016 through August 31, 2020. (XI, A)**

B. First Reading of Revised Policies

**The Administration recommends a first reading of the following revised policies: (XI, B)**

**#101 Programs: *Philosophy of Education***

**#103 Programs: *Nondiscrimination in School and Classroom Practices***

**#104 Programs: *Nondiscrimination in Employment and Contract Practices***

**#118 Programs: *Independent Study***

**#609 Finances: *Investment of District Funds***

**#707 Property: *Use of School Facilities***

C. Rescission of Policy

**The Administration recommends rescinding the following policy: (XI, C)**

**#432 Professional Employees: *Meetings***

D. Discussion of Policy

**The Administration recommends the following policy for discussion: (XI, D)**

**#004 Local Board Procedures: *Membership***

E. 2016-2017 Muhlenberg College Swimming Pool Agreement

**The Administration recommends approval of the lease agreement with Muhlenberg College for use of the facility for practice and home swim meets for the Southern Lehigh High School Swim Team from October 4, 2016 through April 1, 2017. (XI, E)**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT